



**CATHOLIC DISTRICT SCHOOL BOARD  
OF EASTERN ONTARIO**

Box 2222, 2755 Highway 43, Kemptville, Ontario K0G 1J0  
Phone: (613) 258-7757 Toll-Free: 1-800-443-4562 Fax: (613) 258-5067  
www.cdsbeo.on.ca

---

**Request for Quotation No. PM-19-020**

**AODA Ramp & Kitchen**

**Renovation Project**

**St Mary CS – Carleton Place**

**PROPOSAL FORM**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

\_\_\_\_\_  
NAME AND POSITION (please print)

\_\_\_\_\_  
SIGNATURE

This quotation shall be signed by an authorized signing officer or officers of the company or in case of a partnership, by a partner or partners as required by the charter of that company or partnership, to form a binding contract.

All Questions to be addressed to **Mr. Michael Marsolais**, Construction Project Lead by telephone at 613-258-7757, ext 3049, Fax to 613-283-5783 or by email at [michael.marsolais@cdsbeo.on.ca](mailto:michael.marsolais@cdsbeo.on.ca).

**Mandatory Site Meeting** is scheduled for 1030 am on Thursday, February 28, 2019 at St. Mary Catholic School located at 4 Hawthorne Avenue, Carleton Place, Ontario. Bid Submissions will only be accepted from Contractors who have attended the Mandatory Site Meeting.

We hereby submit our quotation for the furnishing of all labour and material to complete the AODA Ramp and Kitchen Renovations at St. Mary Catholic School located at 4 Hawthorne Avenue, Carleton Place, Ontario, K7C 3A9.

Having examined the **Contract Documents** for the above noted project, as prepared by the Board and Morris Engineering Ltd., and complying with all the conditions of the RFQ Documents, we hereby quote our Stipulated Sum Price for the Base Bid of:

<b>AODA Ramp &amp; Kitchen Renovation Project</b>	
Base Bid	\$ _____

The base bid includes applicable taxes, excluding the H.S.T. Changes in taxes subsequent to the quotation date will be a credit or an extra to the contract. The above price shall remain firm for forty-five (45) days.

**Time to Complete the Project**

We agree to commence the work on June 28, 2019 and be fully completed by August 23, 2019.

**Addenda**

We hereby acknowledge the receipt of the following addenda.

<b>Addendum No.</b>	<b>Date</b>
_____	_____
_____	_____
_____	_____
_____	_____

**Signature**

We hereby acknowledge that we:

- a) have read all of the Contract Documents, understands documents completely and are fully cognizant of the requirements included therein; and
- b) have filled out all the required spaces on the Proposal Form and have submitted all documentation required by the Contract Documents.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

Bid submissions must be clearly marked “RFQ PM-19-020 – St. Mary CS – AODA Ramp & Kitchen Renovation Project” must be submitted to the attention of Dan Tackaberry, Facilities Planning Coordinator, **Plant Operations Office, 4 Ross Street, Smiths Falls, Ontario, K7A 4L5, no later than, 2:00:00 p.m., on Tuesday, March 12, 2019.**

Quotations may be emailed to [dan.tackaberry@cdsbeo.on.ca](mailto:dan.tackaberry@cdsbeo.on.ca) or faxed to 613-283-5783 by the submission Date and time mentioned above. The original copy of the submission must be mailed to the attention of Dan Tackaberry at the Plant Operations Office, 4 Ross Street, Smiths Falls, Ontario, K7A 4L5 and may be received after the date mentioned above.

**If bid submissions are sent by Courier, the “Courier Envelopes” must be clearly identified with the tender number and name.**

**THE LOWEST OR ANY TENDER  
WILL NOT NECESSARILY BE ACCEPTED.**

