



F L Y N N

ARCHITECT INC.

**SITE INSTRUCTION**

SIN NO: **03**  
 CONTRACTOR: **Mr. Pat Newton**  
**Talco Building Innovations Inc.**  
 4728 Bank Street  
 Ottawa ON K1T 3W7

CLIENT: **Mr. Ryan Firlotte**  
 Enterprise Holdings  
 Group Property Developemnt & Facilities Specialist  
 2300 Stevenage Dr.  
 Ottawa ON K1G 3W3

PROJECT NAME: **225 Huntmar**  
**Ottawa, Ontario**

PROJECT NO: 15-010  
 DATE: 2020, February 14

The following items are proposed changes to the contract documents previously issued for this project. Unless noted below, work is not to proceed until authorized by a change order. All material and workmanship are to be as described in the contract documents unless otherwise stated. Please submit an itemized quotation for changes to the tender price and/or to the project schedule, and within 5 calendar days of the date hereon.

REASON FOR CHANGE: **Required information**

1. Further to CIR #4, provide door 105 from truck wash bay to exterior with no door lite, as door type 03.

END OF SITE INSTRUCTION

PER.....  
 Jason C. Flynn, OAA, MRAIC  
**FFlynn Architect Inc.**  
 Email: j.flynn@flynnarchitect.com

DISTRIBUTION: as above

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