



F L Y N N

ARCHITECT INC.

SITE INSTRUCTION

SIN NO: **14**
 CONTRACTOR: **Mr. Pat Newton**
Talco Building Innovations Inc.
 4728 Bank Street
 Ottawa ON K1T 3W7

CLIENT: **Mr. Ryan Firlotte**
 Enterprise Holdings
 Group Property Developemnt & Facilities Specialist
 2300 Stevenage Dr.
 Ottawa ON K1G 3W3

PROJECT NAME: **225 Huntmar**
Ottawa, Ontario

PROJECT NO: 15-010
 DATE: 2020, May 28

The following items are proposed changes to the contract documents previously issued for this project. Unless noted below, work is not to proceed until authorized by a change order. All material and workmanship are to be as described in the contract documents unless otherwise stated. Please submit an itemized quotation for changes to the tender price and/or to the project schedule, and within 5 calendar days of the date hereon.

REASON FOR CHANGE: **Material System / Supplier Requirement**

1. Relocate truck wash bay exhaust fan outlet as illustrated on CIR #15, to project South façade of wash bay.

END OF SITE INSTRUCTION

PER.....
 Jason C. Flynn, OAA, MRAIC
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DISTRIBUTION: as above