



F L Y N N

ARCHITECT INC.

**SITE INSTRUCTION**

SIN NO: **18**  
 CONTRACTOR: **Mr. Pat Newton**  
**Talco Building Innovations Inc.**  
 4728 Bank Street  
 Ottawa ON K1T 3W7

CLIENT: **Mr. Ryan Firlotte**  
 Enterprise Holdings  
 Group Property Developemnt & Facilities Specialist  
 2300 Stevenage Dr.  
 Ottawa ON K1G 3W3

PROJECT NAME: **225 Huntmar**  
**Ottawa, Ontario**

PROJECT NO: 15-010  
 DATE: 2020, Jun. 11

The following items are proposed changes to the contract documents previously issued for this project. Unless noted below, work is not to proceed until authorized by a change order. All material and workmanship are to be as described in the contract documents unless otherwise stated. Please submit an itemized quotation for changes to the tender price and/or to the project schedule, and within 5 calendar days of the date hereon.

REASON FOR CHANGE: **Clarification**

1. Further to previous email communications on June 04 2020, please supply and install cap sheet with grey granules from the roof membrane manufacturer's standard availability.

END OF SITE INSTRUCTION

PER.....  
 Jason C. Flynn, OAA, MRAIC  
 Jason C. Flynn Architect Inc.  
 Email: j.flynn@flynnarchitect.com

DISTRIBUTION: as above

